



The Bhagirathi Cooperative Milk Producers' Union Limited
Feeder Dairy:: P.O-Berhampore: PIN -742101: Dist.-Murshidabad

INVITATION OF QUOTATIONS FOR SUPPLY OF GOODS UNDER SHOPPING PROCEDURE

BU/NDP-I/VBMPS-II/3073

Dated: 13.12.2018

Sub: Invitation of Quotations for Stationery Items

1. You are invited to submit your most competitive quotation for the following goods:-

Sl No.	Description Goods	Specifications	Quantity
01	As per enclosed sheet	As per enclosed sheet	As per enclosed sheet

2. Government of India has received a financing from the World Bank towards the cost of National Dairy Support Project (NDP I). The Bhagirathi Cooperative Milk Producers' Union Ltd. an End Implementing Agency of the Project now intends to apply part of the proceeds of this financing to eligible payments under the contract for which this invitation for quotations is issued.

3. **Bid Price**

- The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
- All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- GST extra as applicable.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The Prices shall be quoted in Indian Rupees only.
- Packing, forwarding, freight, Insurance and other incidental charges shall be shown separately.
- G) For ready reference, we are providing standard quotation format for quoting the price. Please quote your price in attached format only.
- h) No price negotiation will be carried out with any bidder. Purchase Order shall be issued on lowest responsive bidder.

4. Each bidder shall submit only one quotation. Bidder shall not contact other Bidders in matters relating to this Quotation.

5. **Validity of Quotation**

Quotation shall remain valid for a period not less than 45 days after the deadline date specified for submission.

6. **Evaluation of Quotations**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed; and
- (b) Conform to the terms and conditions, and specifications. GST in connection with sale of goods shall be taken into account in evaluation.

7. **Award of contract**

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

7.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

7.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order.

8. Payment shall be made within 30 days from the date of delivery of the goods.

9. Normal commercial warranty/ guarantee shall be applicable to the supplied goods.

10. You are requested to provide your offer latest by 16.00.hours till 20.12.2018

11. Supply should be done within 20 days after receiving the supply order.

We look forward to receiving your quotations and thank you for your interest in this project.

Sd/-

Managing Director

The Bhagirathi Co-operative Milk Producers' Union Ltd.

Address: Feeder Dairy, Panchanantala, Berhampore,
Murshidabad, PIN- 742101

Copy forwarded to:

- 1. NOTICE BOARD of Bhagirathi Milk Union (H.O).
- 2. Website of Bhagirathi Milk Union (bhagirathimilk.com)

FORMAT OF QUOTATION

Sl. No.	Description Goods	Specifications	Qty.	Unit	Quoted Unit Rate in Rs.	Total Amount	
						In Figures	In Words
01	As per enclosed sheet	As per enclosed sheet	As per enclosed sheet	No(s)	To be quoted by the bidder	To be quoted by the bidder	To be quoted by the bidder
TOTAL							
Sales Tax							

Gross Total Cost: Rs.....

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. (amount in figures) (Rs. amount in words) within the period specified in the Invitation for Quotations.

We also confirm that the normal commercial warrantee/guarantee ofmonths shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf has engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices (as defined in the prevailing World Bank's sanctions procedures) in competing for or in performing the Contract.

Signature of Supplier

LIST OF STATIONERY ITEMS

SI No	Name of The Register	Specifications Of Register	Quantity (No)
1	Purchase Register (Society)	¼, DFC, 10.4 kg Andhra Con, 400 Pages Book Board Binding.	225
2	Cash Book (Society)	¼ DFC, 10.4 Kg Andhra Con, 200 folio Pages Book, Board Binding.	225
3	General Ledger (Society)	¼ DFC, 10.4 Kg Andhra Con, 100 Pages Book, Board Binding.	225
4	Payment Register (Society)	¼ DFC, 8.0 Kg Andhra Con, 100 folio Pages Book, Board Binding.	225
5	Membership Register (Society)	¼ DFC, 10.4 Kg Andhra Con, 50 folio Pages Book, Board Binding.	225
6	Resolution Book	¼, DFC, 10.4 kg Andhra Con, 100 Pages Book Board Binding.	225
7	Money Receipt Book	1/8 Colour Demy ,Ballaarpur,100 X2 pages pad, 1 st Copy perforated	225
8	Letter pad Society	1/6 Demy, J.K Bond, 100 X2 pages pad, 1 st Copy perforated.	225
9	Billing Roll Papers	150 MM *50 DM	6000
10	Computer Papers	SKU - SP.B2.1576141, 10”*12”*1”	225